



TOWNE PROPERTIES LEASE APPLICATION

We hereby offer to lease apartment no. _____ at _____ For the term of _____ Year(s).

There is a Non-Refundable _____ Fee to process this application. How did you find out about us? _____

1. Name(s) _____ Soc. Sec. # _____ Date of Birth _____
Soc. Sec. # _____ Date of Birth _____

2. Present Address _____ Home # _____ Cell# _____
City _____ State _____ Zip _____ E-Mail _____

Lease Own How Long (In Months) _____ Monthly Payment _____
Name, address and phone number of landlord or mortgage company _____

3. Previous Address if above is less than two years: _____

4. Present occupation _____ Employed by _____
Address _____ Phone _____ Work E-Mail _____ Start Date _____

Immediate Supervisor _____ Gross Monthly Income _____
Previous Employer _____ Address _____ Phone _____ How Long _____

5. Spouse's Employer _____ How Long _____
Present Position _____ Annual Income _____

Address _____ Phone _____ Work E-Mail _____
Previous Employer _____ Address _____ Phone _____ How Long _____

6. Other Occupants of Apartment _____
Name _____ Relationship _____ Date of Birth _____

7. Have you ever been convicted of a felony? Yes No

8. Pets: Number of Dogs _____ Lbs. _____ Number of Cats _____

9. Have you ever had problems with pest contamination, such as bed bugs? Yes No
If yes, please identify the year, describe the problem, and describe the corrective actions taken, if any: _____

10. Number of autos owned or used by all occupants _____
Model _____ Color _____ Tag #/State of Issue _____

11. Do you have renter's insurance? Yes No If Yes, Name of carrier _____
Personal Driver's License # _____

12. Emergency:
Name _____ Address _____
Relationship _____ Phone _____

I/WE UNDERSTAND AND AGREE THAT IF THIS OFFER TO LEASE IS ACCEPTED, I/WE WILL EXECUTE A LEASE WITH TOWNE PROPERTIES AND THE FIRST RENTAL PAYMENT WILL BE DUE UPON THE FIRST DAY PRIOR TO OCCUPANCY AND WILL COVER THE PERIOD FROM THE FIRST DAY OF TERM THROUGH THE REMAINDER OF THAT MONTH. THEREAFTER, ALL RENTAL PAYMENTS WILL BE DUE AND PAYABLE IN ADVANCE ON THE FIRST DAY OF EACH MONTH. I/WE HEREBY CONSENT TO ALLOW TOWNE PROPERTIES THROUGH ITS DESIGNATED AGENT AND ITS EMPLOYEES, TO OBTAIN AND VERIFY MY/OUR CREDIT, CRIMINAL AND RELATED INFORMATION FOR THE PURPOSE OF DETERMINING WHETHER OR NOT TO LEASE TO ME/US AN APARTMENT. I/WE UNDERSTAND THAT SHOULD I/WE LEASE AN APARTMENT, TOWNE PROPERTIES AND ITS AGENT SHALL HAVE A CONTINUING RIGHT TO REVIEW MY/OUR CREDIT INFORMATION, RENTAL APPLICATION, CRIMINAL INFORMATION, RELATED INFORMATION, PAYMENT HISTORY AND OCCUPANCY HISTORY FOR ACCOUNT REVIEW PURPOSES AND FOR IMPROVING APPLICATION METHODS.

I/WE UNDERSTAND THAT A DEPOSIT OF \$ _____ IS REQUIRED IN ORDER TO HOLD THE UNIT REQUESTED DURING CONSIDERATION OF THIS APPLICATION. I/WE UNDERSTAND THAT THIS PAYMENT WILL BE RETURNED ONLY IF THIS APPLICATION IS NOT APPROVED BY TOWNE PROPERTIES.

I/WE HEREBY AGREE THAT TOWNE PROPERTIES MAY RETAIN THE ENTIRE DEPOSIT OF \$ _____ TENDERED BY ME/US WITH THIS LEASE APPLICATION SHOULD TOWNE PROPERTIES APPROVE THE LEASE APPLICATION, AND I/WE FOR ANY REASON FAIL, REFUSE, OR DECIDE NOT TO EXECUTE A LEASE AGREEMENT WITH TOWNE PROPERTIES FOR THE UNIT DESCRIBED ABOVE.

THE APPLICATION FEE IN THE AMOUNT OF \$ _____ IS NOT REFUNDABLE.

EACH APPLICANT SHALL BE PROCESSED UNDER THE TERMS OF THE EQUAL HOUSING STATUES AND EACH APPLICANT SHALL BE GIVEN THE RIGHT TO INSPECT, SELECT, AND LEASE HOUSING ACCOMMODATIONS WITHOUT REGARD TO RACE, SEX, COLOR, RELIGION, NATIONAL ORIGIN, HANDICAP, OR FAMILIAL STATUS.

APPLICANT'S SIGNATURE _____ DATE _____

APPLICANT'S SIGNATURE _____ DATE _____

RECEIVED BY: TOWNE PROPERTIES REPRESENTATIVE FOR _____
REPRESENTATIVE _____ DATE _____ COMMUNITY _____

TO BE COMPLETED BY LEASING PROFESSIONAL

COMMUNITY _____ ADDRESS _____ APT# _____

TYPE _____ RENT _____

POSSESSION DATE/LEASE BEGINS _____ LEASE EXPIRES _____

SPECIAL TERMS (IF APPLICABLE) _____

